

**PACD Executive Council Meeting
Ramada Conference Center, State College, PA
January 20, 2011**

Call to Order

PACD President MaryAnn Warren called the meeting to order at 1:03 pm and welcomed everyone to the meeting.

Roll Call

PACD Secretary Bob Robinson called the roll. Twenty-nine conservation district delegates answered the roll call, which constituted a quorum.

Reading of the Minutes of the Preceding Meeting

PACD Secretary Bob Robinson presented the minutes of the July 20, 2011 meeting for review.

It was moved by Bob Ritchey (Cambria) and seconded by Don Koontz (Mercer) to dispense with the reading of the minutes. Motion carried.

It was moved by Bob Ritchey (Cambria) and seconded by Harold Kulp (Chester) to approve the minutes of July 20, 2011. Motion carried.

President's Report

PACD President MaryAnn Warren reported that she attended an excellent leadership training session held by NACD, for which she received a \$750.00 stipend. She thanked Brenda Shambaugh for her excellent service as Interim Executive Director.

Executive Director's Report

Interim Executive Director Brenda Shambaugh provided written copies of the PACD Mid-Year Report, covering the period of July through December, 2010. She thanked the PACD Executive Board for letting her serve as Interim Executive Director. She stressed the importance of the conservation district mission. She thanked the PACD staff for their tireless efforts and the members for their hard work.

NACD Director Report

No report was presented.

PACD Audit

John Murr, Sager, Swisher and Company, LLP, provided a verbal report on the PACD audit for FY 2009/10. Copies of the audit were provided to delegates for their review. He reported that PACD received an unqualified opinion, which is the best possible outcome.

Treasurer's Report

PACD Treasurer Sam Worley presented his report. Copies of the mid-year financials were provided to delegates for their review.

It was moved by Linda Cioppa (Pike) and seconded by Sandy Thompson (McKean) to approve the mid-year financial statements for FY 2010/11. Motion carried.

Report of the PACD Education and Outreach Committee

Seleen Shives reported that the committee met with a quorum via conference call on January 4. They will be meeting quarterly via conference call, except in July, when they will meet in person at the PACD/SCC Joint Annual Conference. They are making progress with many of their goals, including

updating the Letter of Understanding (LOU) with the Department of Education, and strengthening PACD's relationship with the Envirothon and the PA Council for Environmental Education (PCEE). Conservation district representatives staffed the PACD booth at the PA Farm Show over eight days. We had 40 volunteers, and we reached 450 PA residents. PACD will be exhibiting at the PA Association of Township Supervisors (PSATS) and Ag Progress Days. The committee is looking for E&S technicians to staff the PSATS booth, as their expertise is most needed.

Report of the PACD Legislative Committee

Chairman Ron Rohall reported that the committee met yesterday with a quorum. They approved the minutes of the previous meeting, and discussed dedicated funding for conservation districts, the second annual legislative report on conservation district activities, PACD Capitol Day, and updates on state and federal legislative activities.

Report of the PACD Conservation Committee

Acting Chairman Robb Piper reported that the committee met yesterday with a quorum. They approved the minutes of the previous meeting, discussed dedicated funding, committee vacancies, and PACD Capitol Day, received a report on the Chapter 102/NPDES Committee, met with PennDOT representatives regarding E&S fees for conservation districts, and discussed the Turnpike Commission's decision to pay conservation districts \$100 per disturbed acre for E&S plan reviews. The committee will have two motions coming before council later in the meeting.

Report of the PACD Ways and Means Committee

Chairman Sam Worley reported that the committee met yesterday with a quorum. They approved the minutes of the previous meeting, and received reports on the energy remediation work completed on the PACD building, the FY 2010/11 Mid-Year Financial Reports, PACD dues received to date, the PACD Capital Fund, the PACD Endowment Fund, the Mid-Year Building Profit and Loss, the building mortgage, tenants and repairs, and the PACD audit. They also discussed PACD dues for FY 2011/12, the schedule for the PACD FY 2011/12 budget, and committee vacancies. The committee will have two motions coming before council later in the meeting.

Report of the PACD District Employees Committee

Chairwoman Sandy Thompson reported that the committee met yesterday with a quorum. Committee approved the minutes of the previous meeting, discussed the joint managers letter to Senator Joseph Scarnati, received reports from the 102/105/E&S Advisory Workgroup, and NCDEA Representative Mike Lovegreen, as well as an update on determining and marketing the value of conservation districts. The committee received a report on PACD training and other activities, including the PENNVEST Application Developer position, Conservation Planning Training, ACT Training Boot Camp, Level I and Level II, the PA Ag Compliance Update, and E&S Technical Training Level I and Level II.

Report of the PACD Operations Committee

Chairman Drew Gilchrist reported that the committee met yesterday with a quorum. The committee approved the minutes of the previous meeting, received reports on the 2011 PACD/SCC Joint Annual Conference and the 2011 Capitol Day Event, and forwarded two motions from the PACD Conservation Committee, two motions from the PACD Ways and Means Committee, and two motions from the PACD Executive Board to council. These motions will come forward later in the meeting.

Report from PACD Auxiliary

PACD President Sharon Sweitzer reported that the PACD Auxiliary will not be disbanding, but

will be dialing back their efforts as a result of low participation. The scholarship fund and the poster contest will continue.

Old and Unfinished Business

No old or unfinished business was presented.

New Business

Motions and resolutions from the PACD Ways and Means Committee

1. PACD Capital Fund

It was moved by Ken Meck (Lancaster) and seconded by Linda Cioppa (Pike) to approve the following motion:

That, at the end of the fiscal year, PACD use any profit from the building to replenish the Capital Fund.

Motion carried.

2. PACD FY 2011/12 Dues

It was moved by Linda Cioppa (Pike) and seconded by Larry Martick (Adams) to approve the following motion:

That PACD keep the dues for FY 2011/12 at the FY 2010/11 level.

Motion carried.

Motions and resolutions from the PACD Education and Outreach Committee

No resolutions were presented.

Motions and resolutions from the PACD Legislative Committee

No resolutions were presented.

Motions and resolutions from the PACD Conservation Committee

1. PennDOT Letter of Understanding (LOU) – Committee to Renew LOU

It was moved by Larry Martick (Adams) and seconded by Josh Longmore (Luzerne) to approve the following motion:

That PACD reactivate the committee to renew the Letter of Understanding (LOU) with PennDOT.

Motion carried.

2. PennDOT Letter of Understanding – Financial Support for E&S Reviews

It was moved by Harold Kulp (Chester) and seconded by Glenn Seidel (Berks) to approve the following motion:

That PACD pursue the inclusion of financial support for the conservation districts' role in E&S reviews as part of the Letter of Understanding (LOU) between PennDOT, all appropriate organizations, and conservation districts.

Motion carried.

Motions and resolutions from the PACD District Employees Committee

No motions were presented.

Motions and resolutions from the PACD Operations Committee

The following motions were forwarded to the PACD Operations Committee from the PACD Executive Board:

1. Budget Request for FY 2011/12

It was moved by Linda Cioppa (Pike) and seconded by Blaine Smith (Blair) to approve the 2011-2012 Budget Request. Motion carried unanimously.

2. PACD Audit for 2009/10

It was moved by Don Koontz (Mercer) and seconded by Sandy Thompson (McKean) to approve the PACD audit for fiscal year 2009/10. Motion carried.

Other New Business

NACD Alternate Delegate

Ron Rohall requested that PACD name an alternate delegate for the upcoming NACD meeting.

It was moved by Ken Meck (Lancaster) and seconded by Larry Butler (Clinton) to appoint Ron Rohall as Pennsylvania's Alternate Delegate at the NACD Annual Meeting. Motion carried.

Value of Conservation Districts

The council discussed the merits of a value study for conservation districts. It was noted that the USDA Economic Research Service (ERS) would be a potential avenue for such a study.

It was moved by Larry Martick (Adams) and seconded by Linda Cioppa (Pike) that PACD pursue a study, to be done through the Pennsylvania State University, on the economic value and benefit of Pennsylvania's sixty-six conservation districts.

It was moved by Ken Meck (Lancaster) and seconded by Don Bashore (Juniata) to send this motion to the PACD Legislative Committee. Motion carried.

New Job Titles at PACD

It was reported that some positions at PACD have new titles that better reflect the job duties for PACD staff. The Office Manager is now the Director of Operations, the Education Specialist is now the Director of Education and Communications, and the Government Relations/Policy Specialist is now the Director of Government Relations and Policy.

USDA NRCS Report

No report was presented.

State Conservation Commission (SCC)

No report was presented.

Adjournment

It was moved by Larry Martick and seconded by Harold Kulp to adjourn the meeting. Motion carried.

The meeting was adjourned at 2:19 pm.