

**PACD Operations Committee  
Red Lion Hotel, Harrisburg, PA  
July 12, 2017**

**Welcome and Roll Call**

Chairman Don Koontz called the meeting to order at 4:32 pm with a quorum present.

*Committee members in attendance:* Charles Duritsa, Westmoreland; Don Koontz, Mercer; Kenneth Meck, Lancaster; Steve Putt, Elk; Piper Sherburne, Berks; Seleen Shives, Fulton; Sandy Thompson, McKean.

*Guests in attendance:* Holly Miller, Sullivan; John Akers, Bedford; Randall Leisure, Lebanon; Jessica Kane, Westmoreland; Richard Weinstein, Berks; Mark Kimmel, York; Michael Hubler, Northumberland.

**Minutes of Previous Meeting – January 24, 2017**

The minutes of the previous meeting on January 24, 2017, were provided for review.

*It was moved by Chuck Duritsa and seconded by Piper Sherburne to approve the minutes of the previous meeting on January 24, 2017, as presented. Motion carried.*

**Items from 2017 PACD Spring Region Meetings**

**1. Proposed Bylaws Amendment - Region Directors**

This proposed amendment did not complete the policy process last round due to an amendment. If given preliminary approval by PACD Executive Council on July 13, it will return to council for final review in January 2018.

*It was moved by Chuck Duritsa and seconded by Mark Kimmel to forward the proposed amendment to the PACD Bylaws, which proposes that associate directors be eligible to serve as PACD Region Directors, to PACD Executive Council. Motion carried.*

**2. Proposed Bylaws Amendment - Voting Rights of Executive Board Members**

If given preliminary approval by PACD Executive Council on July 13, this proposed amendment will return to council for final review in January 2018.

*It was moved by Sandy Thompson and Piper Sherburne to forward the proposed amendment to the PACD Bylaws, which clarifies the voting rights of PACD Executive Board members, to PACD Executive Council. Motion carried.*

**Resolutions from PACD Committees**

No resolutions were presented.

**Adjournment**

*It was moved by Sandy Thompson and Seconded by Ken Meck to adjourn the meeting at 4:46 pm. Motion carried.*

