

**PACD Ways and Means Committee
Ramada Conference Center, State College, PA
July 27, 2016**

Welcome and Roll Call

Chairman and PACD Secretary Kenneth Meck welcomed everyone to the meeting and called the meeting to order at 11:15 am.

Committee members in attendance: Judy Becker, Northumberland; Mary Ann Bower, Clinton; Dave Crawl, Northumberland; John Dryzal, Cambria; Jim Garner, Susquehanna; Cliff Lane, McKean; Bill McFadden, Lehigh; Kenneth Meck, Lancaster; Glenn Seidel, Berks; Jack Tressler, Somerset; Samuel Worley, Franklin; Edward Zinser, Sullivan; Donna Zofcin, Forest.

Others in attendance: John Akers, Bedford; Sandy Thompson, McKean; JoAnn McCreedy, Lawrence; Chris Thompson, Lancaster; Chuck Duritsa, Westmoreland; Randall Leisure, Lebanon; Deb Wilson, Jefferson; MaryRuth Wagner, Columbia; Sally Corrigan, Pike

Minutes of Previous Meeting

The minutes of the previous meeting were provided to members for their review.

It was moved by Bill McFadden and seconded by Sam Worley to approve the minutes of the previous meeting on February 9, 2016. Motion carried.

Review of FY 2015-2016 year-end Financial Reports (July 2015-June 2016).

The financial reports for PACD for the time period July 2015-June 2016 were provided for review and discussion.

Dave – committee challenged PACD staff to address budget concerns last year. Dave wants to recognize the good work PACD staff has done. Ken recognized the work that Dave and the committee and staff has done to address budget concerns.

Review of FY 2016-2017 draft budget and proposed dues.

A proposed budget for FY 2016/2017 along with a projected budget for FY 2017/2018 and FY 2018/2019 were provided for review and discussion.

Three options for PACD proposed dues structure and amounts were provided for review and discussion.

It was moved by Jack Tressler and seconded by Judy Becker to recommend that the PACD budget be passed on to executive council for approval. Motion carried.

Lisa explained the budget sheets provided. The budget reflects the lowest dues option. Dave discussed un-restricted funds buildup objective.

Discussion ensued that there may be a need to add a line item for Capital Improvements at PACD building. It was suggested that this be addressed through existing Capital Reserve Fund. When the PACD building is paid off funds that were paid toward the mortgage could go to Capital Fund.

Mortgage will be paid off in early 2018. M&T has reduced the interest rate because of PACD obtaining a line of credit with them.

Sandy Thompson informed the committee that the district employees committee is recommending continuing the Employee Recognition awards and additional pins be purchased. Committee has determined that funds should be available.

Discussion ensued on the proper procedure to forward recommendations from the Ways and means Committee. It was determined that Ways and Means will send recommendations to Operations and then to Executive Council for approval

It was moved by Jack Tressler and seconded by Dave Crawl to recommend to the operations committee that the PACD dues Option # C be adopted by the PACD. Motion carried. (Sam Worley voted No)

Adjournment

It was moved by Cliff Lane and seconded by Judy Becker 11:51 AM. Motion carried.