

**PACD Operations Committee Minutes
DoubleTree Resort by Hilton Hotel, Lancaster, PA
July 17, 2018**

Welcome and Roll Call

Acting Chairman Charles Duritsa called the meeting to order at 4:15 p.m.

Committee members in attendance: Piper Sherburne, Berks; Chuck Duritsa, Westmoreland; Mark Kimmel, York; Jay Russell, Mercer; Seleen Shives, Fulton; Sandy Thompson, McKean; Mike Hubler, Northumberland; Christopher Thompson, Lancaster.

Guests in attendance: Fred Fiscus, DEP; Dorne White, Wyoming; Ted Veresink, Northampton; Sherry Dumire, McKean; John Akers, Bedford; Jack Hanish, Luzerne; Dennis Beck, Cambria; Holly Miller, Sullivan; Larry Butler, Clinton; Adam McClain, Adams; Judy Becker, Northumberland; Jaci Harner, DEP; Ed Zinser, Sullivan; Bill McFadden, Lehigh; Susan Kubo, NRCS; Kerry Fetter, McKean; Doug Deutsch, Wyoming; Jim Shaner, Beaver; Nancy Corbin, Columbia; Sharon Pletchen, Northampton.

Minutes of Previous Meeting

The minutes of the previous meeting were provided for review.

It was moved by Sandy Thompson and seconded by Mark Kimmel to approve the minutes of the January 17, 2018 meeting. Motion carried.

Resolutions from PACD Committees

The PACD Ways and Means Committee presented three motions, which the committee reviewed, edited for clarity, and forwarded to PACD Executive Council.

1. 2017-2018 Budget

It was moved by Piper Sherburne and seconded to Sandy Thompson to forward the following to PACD Executive Council:

The PACD Ways and Means Committee supports passing the budget as presented on the condition that a line item should be added for one year of expenses for the sale of the PACD building and purchase of the condominium, should PACD Executive Council approve these transactions.

Motion carried.

2. Funds for Sale and Purchase Costs

It was moved by Piper Sherburne and seconded by Seleen Shives to forward the following motion to PACD Executive Council:

Should the PACD Executive Council approve the sale of the current building and purchase of the condominium, any surplus from Fiscal Year 2017-18, the balance of the PACD reserve fund, and the balance of the PACD Capital Fund should be used to cover the sale of the current building and purchase of the condominium.

Motion carried.

3. Ad Hoc Committee

It was moved by Chris Thompson and seconded by Mike Hubler to forward the following motion to PACD Executive Council:

Should the PACD Executive Council approve the sale of the current building and purchase of the condominium, an ad hoc committee should be created to make recommendations regarding financial and building issues, and the ad hoc committee must include at least one manager member of the PACD Ways and Means Committee.

Motion carried.

Other Business

No other business was presented.

Adjournment

*It was moved by Sandy Thompson and seconded by Chris Thompson to adjourn the meeting.
Motion carried.*

The meeting adjourned at 4:56 p.m.