

**PACD Ways and Means Committee  
Toftrees Golf Resort, State College, PA  
Wednesday, January 30, 2019  
10:00 AM - 11:00 AM**

**Welcome and Roll Call**

Chair Sonia Wasco welcomed everyone and called the meeting to order at 10:00 a.m.

*Committee members in attendance:* Sonia Wasco, Lancaster; Judy Becker, Northumberland; Mary Ann Bower, Clinton; John Dryzal, Cambria; Cliff Lane, McKean; Bill McFadden, Lehigh; Samuel Worley, Franklin; Edward Zinser, Sullivan, Dean Druckenmiller, Berks.

*Others in attendance:* Kelly Stagen, Brenda Shambaugh, Bob Robinson, Chuck Duritsa, Chris Thompson, Kelly McLaughlin, Kerry Fetter, Rebecca Johnson, John Akers, Celina Seftas, Michael Hubler, Glenn Seidel, Lisa Jo Suhr, Kelly Stegan, Shannon Wehinger (notetaker)

**Minutes of Previous Meeting**

The minutes of the previous meeting were provided to members for their review.

*It was moved by Bill McFadden and seconded by Edward Zinser to approve the minutes of the previous meeting on July 17, 2018. Motion carried.*

**2018 Fall PACD Region Meeting report presented by Brenda Shambaugh**

The 2018 Fall PACD Region Meetings talked about a three year budget and third party permit reviews.

**Report from PACD Ad Hoc Committee presented by Bill McFadden**

The Ad Hoc Committee gave a report. \$410,000 was the price of condominium. Asking price is \$599,000 for old building. Renovation expenses were \$45,000 and moving costs were \$5,725. The current real estate company contract will expire in a few days. PACD is seeking proposals from new realtors. One proposal has been received so far.

**Review of mid-year financial reports for fiscal year 2018/2019 and proposed dues structure for fiscal year 2019-2022**

The PACD fiscal year 2018-2019 mid-year Financial Reports were provided for review. It is for July through December 2018.

**Review of 2019/2020 Draft Budget**

Lisa Suhr went over the expenses at the old building versus the new office location.



A three year preliminary draft dues structure, for fiscal years 2019-2020 through 2019-22 was provided for review and recommendation. During the region meetings, dues was discussed. A \$50-100 dues increase was suggested as being a fair amount. Because we aren't sure when the old building will sell, the PACD board suggested the Committee consider an increase of \$55 for the first year and \$50 for the two years after that.

All 66 districts are in good standing. There is a line item in the budget of 5% unpaid dues in case we don't have all 66 districts paying dues. PACD has a capital fund and a reserve fund. If there is surplus, the board decides at the end of the year where to put the surplus.

The Committee can review the dues in year two and three to see if that increase is needed or not.

*It was moved by Judy Becker and seconded by Edward Zinser to increase the dues in 2019-2020 by \$65 per district, \$55 for fiscal year 2020-2021, and \$45 for the fiscal year 2021-2022. The Ways and Means Committee will review the dues on an annual basis. Motion carried.*

There was a discussion about the dues increase being not by a percentage but a flat amount. The Executive Council previously voted to increase dues by a flat amount, rather than a percentage. The Ways and Means will review this annually to address these concerns.

A discussion was held about the building costs as they affect dues and how the timing of selling the building will affect the budget moving forward.

### **New Business**

A question was asked about the lowest price we would accept for the old building. There is a bottom line number of \$480,000 to break even.

### **Adjournment**

*It was moved by Judy Becker and seconded by Cliff Lane to adjourn the meeting. Motion carried.*

The meeting was adjourned at 10:52 a.m.