

**Lehigh County Conservation District
Resource Conservationist – Plan Reviewer
(Water Quality Program)**

GENERAL DEFINITION:

The Lehigh County Conservation District is hiring for a full-time **Resource Conservationist – Plan Reviewer**, as a part of the District’s Water Quality Program. To support the District’s mission of protecting, conserving, and providing leadership for the sustainability of Lehigh County’s natural resources, the Resource Conservationist – Plan Reviewer will review land disturbance proposals for compliance with the Clean Streams Law and Chapter 102 Erosion and Sedimentation Control regulations. Work includes the review of erosion and sediment control and post-construction stormwater management plans to effectively ensure the protection of soil and water resources within Lehigh County. This position reports directly to the Lead Resource Conservationist.

TYPICAL EXAMPLES OF WORK: (Illustrative Only)

- Conducts completeness reviews of NPDES permit applications
- Reviews erosion and sediment control plans for technical compliance with state, federal, and local regulations
- Reviews post-construction stormwater management plans for technical compliance with state, federal, and local regulations
- Provides technical assistance to professional and public audiences regarding the Chapter 102 and NPDES programs
- Attends pre-application meetings with engineers, project owners, and cooperating agencies as assigned
- Assists in conducting training seminars or workshops; prepares and presents informational and educational programs.
- Attends pre-construction meetings for NPDES-permitted sites
- Performs data entry, project tracking and record keeping as required
- Assists with processing Notice of Termination submissions, including review of as-built drawings
- Attends training for technical subject matter as required

May be assigned to work with other natural resource management programs as needed.
Performs other related work as required.

MINIMUM QUALIFICATIONS:

Bachelor’s Degree in Natural Resource Management, Environmental Science, Geography, Engineering Technology or related field

1+ years of related experience desired, including environmental regulatory compliance, soil erosion and sediment control, or stormwater management experience

Any equivalent combination of acceptable training and experience which has provided the knowledge, skills, and abilities needed to complete job duties

DESIRED SKILLS, KNOWLEDGE, AND ABILITIES:

- Knowledge of soil and water conservation issues
- Knowledge of environmental rules and regulations commonly found at the federal, state and local levels related to land and water conservation
- Ability to coordinate plans, activities and operations with those of federal, state and local agencies
- Ability to apply the principles and methods of the physical sciences to technical engineering problems
- Ability to read and interpret engineering plans and technical literature
- Ability to communicate effectively, both orally and in writing, while maintaining a professional demeanor
- Ability to traverse difficult terrain and active construction sites
- Ability to work outdoors in a variety of seasons and weather conditions
- Ability to travel locally/overnight regarding training seminars
- Maintain a valid PA driver's license
- Certification as a Certified Professional in Erosion and Sediment Control (CPESC or CPESC-IT) or similar is desired, or the ability to secure the certification within 1 year of hire

COMPENSATION OVERVIEW:

The District's compensation plan includes medical, dental and life insurance policies, flexible saving accounts, long term and short-term disability, paid vacation, sick leave and employer contribution to retirement plans, as well as training and development programs.

Lehigh County Conservation District is an equal opportunity employer and does not discriminate based on race, color, religion, sex, gender identity/expression, sexual orientation, national origin, age, disability or belief.

Interested candidates may submit letters of interest, resumes and salary requirements to:

Lehigh County Conservation District
ATTN: William McFadden
4184 Dorney Park Rd., Suite 105
Allentown, PA 18104