

POSITION TITLE: Resource Conservationist – Level I

EXEMPT: NO

DEPARTMENT: Conservation District

POSITION REPORTING: District Manager

SUMMARY:

This position administers Title 25, Chapter 102 of the Department of Environmental Protection Rules & Regulations of the Clean Streams Law involving earthmoving activity in Montgomery County to reduce soil loss and enhance water quality. This position also promotes, conducts and coordinates environmental education and outreach.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Conduct NPDES and Ch. 102 E&S plan/permit application reviews
- Participate in permit pre-application, permit review, & pre-construction meetings with permit applicants and engineers
- Coordination with landowners, municipal officials, state and federal agencies, consulting firms, farmers, developers, utilities, and conservation associations as needed
- Conduct site inspections to verify implementation and functionality of erosion & sedimentation control/stormwater management controls
- Inspect and handle erosion complaints received, following established procedures
- Provide technical assistance on conservation of soil and water resources
- Assists with presentations and workshops
- Provide information and guidance to the regulated public on District programs and state/federal regulations
- Attend training events, conferences, and meetings as assigned
- Complete database entry
- Prepare monthly reports
- Performs other duties as assigned

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Bachelor of Science Degree in Environmental Sciences or related field of study
- Strong organizational and time management skills
- Proficiency using computer spreadsheets and Microsoft programs
- Ability to plan and conduct educational programs including public speaking
- Ability to read and understand construction plan drawings
- Ability to apply field information to plan drawings and narratives
- Ability to work well with others in groups as well as independently
- Ability to traverse large tracts of land year round in all stages of earth disturbance
- Valid Pennsylvania driver's license

The individual in this position will have general knowledge of:

- Earthmoving activity and its relation to soil erosion
- Soil science & soil mechanics
- Hydrology
- General plan set and map reading

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; and talk and hear. The employee must occasionally lift and/or move up to 25 pounds. Employee must be comfortable traversing all terrain on foot throughout all months of the year.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential function.

The noise level in the work environment is usually moderate.