

**PACD Ways and Means Committee
Video Conference Minutes
July 11, 2024**

Welcome and Roll Call

Chairwoman Sonia Wasco called the meeting to order with a quorum at 10:02 a.m.

Committee members in attendance: Sonia Wasco, PACD Treasurer/Lancaster Conservation District; Emil Bove, Westmoreland Conservation District; Nathan Brophy, Northumberland Conservation District; Dean Druckenmiller, Berks County Conservation District; John Dryzal, Cambria Conservation District; Cliff Lane, McKean Conservation District; Lisette Lane, Venango Conservation District; Tom McClure, Erie Conservation District; Ken Meck, Lancaster Conservation District; Steve Taglang, Cumberland Conservation District; Sam Worley, Franklin Conservation District.

Guests in attendance: Amy Brown, Director of Programs and Operations; Brenda Shambaugh, Executive Director; Roxanne Dohner, Administrative Assistant; Piper Sherburne, Berks County Conservation District; Thomas Herbert, Luzerne Conservation District; Willie Null, Clearfield County Conservation District.

Minutes of Previous Meeting

The minutes of the January 18, 2024, meeting were provided for review.

It was moved by Cliff Lane, McKean, and seconded by Emil Bove, Westmoreland, to approve the minutes of the January 18, 2024, meeting as presented. Motion carried.

Before discussion of the Financial Reports ensued, Brenda Shambaugh requested that the open position of treasurer again be announced and petitioned by the committee to their local directors, managers and board members.

Review of FY 2023-204 year-end Financial Reports

Treasurer Sonia Wasco and Amy Brown presented the draft 2023-24 year-end financial reports.

Questions rose about the differences in the Budget vs. Actual and were explained by Sonia and Amy.



Additional monies to be supplied through the following:
DCNR Lawn Conversion program which started a year ago.

TAG 19/21 completed June 30, 2024. \$150,000-\$200,000 is due to be reimbursed. A new TAG Grant to begin.

Credit Card Rewards: PACD uses credit cards to pay some expenses. All cards are paid off monthly and no interest is paid and no fees for cards are incurred.

Questions rose about the shortfall in the budget. A request was made to supply the districts with a summary of differences in the Budget vs. Actual.

Draft PACD Budget and grants budget for Fiscal year 2024-25

Sonia presented the draft PACD Budget for Fiscal year 2024-25.

Several verbiage items in the report were asked to be changed for clarification.

Discussion ensued about the difference in the projected year end budget vs. actual and explanations given. It was requested that the membership review the Profit & Loss Statement, Balance Sheet and Summary to show reduction in the Projected Budget.

Discussion about the 2024-2025 Grants Budget Spreadsheet explained the admissible items for grant reimbursement.

Three-year Dues Schedule

Sonia presented the three-year dues schedule which had been passed by the council in 2022. The committee had no changes to the approved schedule. This will be reviewed at the January 2025 meeting.

Other Items

Amy shared that PA Invest was a good investment as it increased our interest earnings percentage.

John Dryzal, Cambria, thanked those districts (14) that donated to the JAC Silent Auction.

Adjournment

It was moved by Steve Taglang, Cumberland, and seconded by Sam Worley, Franklin, to adjourn the meeting. Motion carried.

The meeting adjourned at 11:19 a.m.

