

**Job Announcement: Shared Chief Financial Officer
Environmental Finance Collaborative (EFC)
Location: Allegheny County Conservation District
Position: Full-time, Exempt**

About the Environmental Finance Collaborative (EFC)

The Environmental Finance Collaborative (EFC), established in 2011, provides small nonprofit organizations in the environmental sector with access to high-level financial expertise typically out of reach for such organizations and consists of:

- Allegheny County Conservation District
- Construction Junction
- Grounded Strategies
- Tree Pittsburgh
- UpstreamPGH

The EFC is seeking an experienced, results-oriented Chief Financial Officer (CFO) to work across these organizations, providing leadership in financial management and strategic direction.

Position Overview

The Shared CFO will be housed at the Allegheny County Conservation District (ACCD) and will report directly to the Executive Directors (EDs) of the five member organizations. This position involves a high degree of collaboration with the leadership teams, offering guidance on financial strategies, aligning fiscal plans with organizational goals, and ensuring the execution of best practices across financial management, reporting, and regulatory compliance. The CFO will also provide critical support during audits, be adept at forecasting, experienced with using software to update and secure financial infrastructure.

Key Responsibilities

The CFO will be responsible for the following core functions:

1. Encourage a High-Performing Culture

- Assist EDs and Boards with aligning budgets to strategic objectives.
- Support decision-making through data analysis and cost-benefit evaluations.
- Provide meaningful and timely financial information to all levels of the organizations.

2. Enhance & Maintain Financial Infrastructure

- Oversee and enhance accounting, reporting, and financial management systems.
- Recommend and implement financial technology tools to improve automation and data integrity.
- Support and coach financial staff to ensure accurate financial reporting.

3. Ensure Compliance

- Ensure compliance with nonprofit accounting rules and financial reporting requirements.

- Oversee monthly financial reports, cash flow projections, and annual audits.
- Maintain strong internal controls and review financial staff outputs as needed.

4. Act as a Business Partner

- Provide strategic financial advice to EDs and Board members.
- Attend Board and finance committee meetings to present financial updates.
- Contribute to special projects as needed to support organizational goals.

Skills and Competencies

- Proven ability to manage complex financial projects and prioritize multiple tasks.
- Expertise in GAAP, nonprofit accounting, forecasting, modeling, financial controls, budgeting, and reporting.
- Strong proficiency in financial software.
- Excellent communication skills, present financial data to senior staff and Boards.
- Strong analytical and problem-solving abilities, with a focus on continuous improvement.
- Experience collaborating with diverse teams and stakeholders in dynamic environments.
- Ability to travel between member organization offices within the Metro Pittsburgh area.

Education & Experience

- Bachelor's degree in accounting, Finance, or related field (Master's or CPA preferred).
- At least 5-7 years of experience in finance, with a preference for Controller or CFO in a nonprofit setting.
- In-depth knowledge of nonprofit accounting rules and compliance requirements.

Compensation Overview

The EFC offers a competitive salary range of \$100,000–\$120,000, along with a comprehensive benefits package, including:

- 3% Simple IRA match
- Health insurance (family coverage)
- Short and long-term disability insurance
- Life insurance
- Generous paid vacation, sick leave, and holidays

How to Apply

Interested candidates should submit a cover letter and resume to resumes@accdpa.org.

Applications will be accepted on a rolling basis.

Equal Opportunity Employer

The Environmental Finance Collaborative (EFC) is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status in any of its activities or operations.