

**PACD Ways and Means Committee
Video Conference Minutes
January 22, 2026**

Welcome and Roll Call

Chairman Vince Pennoni called the meeting to order with a quorum at 10:02 a.m.

Committee members in attendance: Vince Pennoni, PACD Treasurer, Delaware; Emil Bove, PACD President, Westmoreland; Dean Druckenmiller, Berks; Steve Taglang, Cumberland; John Dryzal, Cambria; Lisette Lane, Venango; Cliff Lane, McKean; Tom McClure, Erie; Donna Zofcin, Forest

Guests in attendance: Amy Brown, PACD; Holly Miller, PACD; Molly Bengs, PACD; Barb Peace, PACD

Minutes of Previous Meeting

The minutes of the July 15, 2025, meeting were provided for review.

It was moved by Emil Bove and seconded by Tom McClure to approve the minutes of the July 10, 2025; meeting as presented. Motion carried.

Review of FY 2024-2025 Financial Reports and Recommendations for the FY 2025-2026 Budget

Several items were highlighted by Vince and Amy who provided comments and/or explanations.

- We are close to budget so far and we are continuing to cut costs where possible
- We've received about 50% of our dues for this fiscal year
- Since moving our money from FNB to PA Invest, we've collected more interest over the past couple years than historically

FY 2024-2025 PACD Only Financial Reports

- The group reviewed the two budgets that PACD provides
 - Total/Grant budget – this is to maintain organization of funds to report grant activities and expenses to our partners
 - PACD budget – we use this to present our membership with information related to PACD funding only which comes from membership dues and is used for categories not covered by grants
- Our top expense is project wages as we provide services for our membership. In the total budget vs actual report, we are currently under budget for project wages because this includes our grant programs. Grant programs have slowed down with the funding freeze and government shutdown, and more staff time has been put into PACD project wages. The increase in PACD time is reflected in the PACD only report.

It was moved by Vince Pennoni and seconded by Cliff Lane to approve the reports as presented. Motion carried.



Discussion on creating a mini strategic plan with goals and action items for the committee

- Amy Brown introduced an idea that came out of PACD's strategic plan to reinvigorate the committees. As we look forward, we are focusing on more engagement and action items for the committees so we can provide the best service for our membership.
- The group discussed the importance of reviewing financial information with PACD staff and helping discover resources that are available to PACD and conservation district staff
- Unemployment claims were submitted by TAG and certified planners' staff during the federal government shutdown last fall. This is projected to increase unemployment taxes but minimally.
- Amy provided a list of items that may increase PACD revenue in the future. The list includes
 - PennDOT agreement with PACD to supply conservation districts with permitting fees
 - PACD is co-hosting an engineering conference in March with the PA Society of Engineers that should increase revenue
 - PACD is planning to host the joint annual conference at the PA Farm Show complex which should provide a discount
- John Dryzal mentioned that the district employees committee recommended adding a budget item for another salary study in the 2026/2027 fiscal year. Amy will be surveying the conservation districts to determine the need for another study.
- The committee discussed communication and resource library tools that the district employees committee is researching
- Emil Bove introduced the possibility of affiliate memberships for PACD, and the group discussed how this might work. Dean Druckenmiller will be sharing information from his conservation district about affiliate memberships

Discuss the Responsibilities of the Ways and Means Committee

- Responsibilities of the Ways and Means were reviewed. The committee members will be improving the list of responsibilities moving forward

Other Items

Adjournment

It was moved by Steve Taglang and seconded by Emil Bove to adjourn the meeting. Motion carried.

The meeting was adjourned at 10:59 am.