

**PACD Ways and Means Committee Minutes
DoubleTree Resort by Hilton Hotel, Lancaster, PA
July 17, 2018**

Welcome and Roll Call

Acting Chair Cliff Lane welcomed everyone and called the meeting to order at 3:00 p.m.

Committee members in attendance: Judy Becker, Northumberland; Mary Ann Bower, Clinton; John Dryzal, Cambria; Jim Garner, Susquehanna; Donald Koontz, Mercer; Cliff Lane, McKean; Bill McFadden, Lehigh; Samuel Worley, Franklin; Edward Zinser, Sullivan; Donna Zofcin, Forest.

Others in attendance: Larry Butler, Clinton; Chuck Duritsa, Westmoreland; Mark Kimmel, York; Chris Thompson, Lancaster; Sonia Wasco, Lancaster; Shaun Wessell, Jefferson; Deb Wilson, Jefferson.

Minutes of Previous Meeting

The minutes of the previous meeting were provided to members for their review.

It was moved by Bill McFadden and seconded by Donald Koontz to approve the minutes of the previous meeting on January 17, 2018. Motion carried.

Review of FY 2017-2018 Financial Reports

The PACD financial reports for FY 2017-2018 were provided for review and discussion.

It was moved by Bill McFadden and seconded by Judy Becker to support filing the FY 2017-2018 financial reports for audit. Motion carried.

Review of FY 2018-2019 draft budget and proposed dues.

A proposed budget for FY 2018-2019 was provided for review and discussion. It was noted that FY 2017-2018 dues are all paid in full.

The committee discussed several general budget questions. It was noted that the budget may need to change somewhat if PACD Executive Council votes to approve the sale of the current building and purchase of the new space. It was suggested that there should be a contingency budget reflecting costs related to the sale and purchase. Multiple scenarios may need to be addressed. Committee members agreed they would like to see a budget reflecting the projected expenses for one year on the potential building.

It was moved by John Dryzal and seconded by Ed Zinser to pass the following motion:

The PACD Ways and Means Committee supports passing the budget as presented, with the additional recommendation that, if the council approves the sale of the current building and purchase of the condominium, then a line item should be added for one year of expenses related to these transactions.

Motion carried.

It was moved by Bill McFadden and seconded by Don Koontz to pass the following motion:

The PACD Ways and Means Committee recommends that, if PACD Executive Council approves the sale of the current building and purchase of the condominium, then PACD should utilize the surplus from Fiscal Year 2017-18, the PACD reserve fund, and/or the PACD Capital Fund to cover costs related to these transactions.

Motion carried.

It was moved by Judy Becker and seconded by Bill McFadden to pass the following motion:

the PACD Ways and Means Committee recommends that, if the PACD Executive Council approves the sale of the current building and purchase of the condominium, then the PACD Executive Council should create an ad hoc committee to make recommendations regarding financial and building issues. Further, the ad hoc committee should include at least one manager member of the PACD Ways and Means Committee.

Motion carried.

Adjournment

The meeting was adjourned at 4:00 p.m.