



## Vacancy Announcement: Erosion and Sedimentation Technician

The Huntingdon County Conservation District is looking for candidates to fill a full time position as the Erosion and Sedimentation (E&S) Technician. The position requires both office and field work. Candidates for the position should review the full job description prior to applying.

The E&S Technician is responsible for administering the Erosion and Sedimentation Control Program and the NPDES Program, with some responsibilities with the Agricultural E&S and Manure Management Plan program. The position requires reviewing permit applications, performing site inspections, investigating complaints, writing manure management plans and agricultural E&S plans, and conducting program outreach.

Salary: \$28,000 - \$32,000, commensurate with education and experience.

How to Apply: Interested candidates must submit a cover letter, resume, and the attached application to the HCCD office. All application materials must be received by February 8, 2019.

Huntingdon County Conservation District  
10605 Raystown Road – Suite A  
Huntingdon, PA 16652

[admin@huntingdonconservation.org](mailto:admin@huntingdonconservation.org)



**JOB DESCRIPTION**  
**Erosion and Sedimentation Technician**

**RESPONSIBILITIES:** To perform this job successfully, an individual must be able to satisfactorily perform duties within the following programs that include but are not limited to:

- A. Chapter 102 Erosion and Sediment Control Program (primary responsibility)
  - 1) Review Erosion and Sedimentation Control Plans
  - 2) Review NPDES (National Pollutant Discharge Elimination System) permits
  - 3) Provide completeness reviews for PCSM (Post Construction Stormwater Management) Plans
  - 4) Provide Technical assistance to plan writers regarding E & S and NPDES plans
  - 5) Provide Technical Assistance to county residents with water obstruction and encroachment permits
  - 6) Conduct complaint response and investigations
  - 7) Conduct project site inspections to obtain voluntary compliance
  - 8) Participate in outreach activities
  
- B. Agricultural Erosion and Sedimentation / Manure Management Plan Writing Program
  - 1) Provide technical assistance to farmers and landowners to develop written Agricultural Erosion and Sedimentation Plans and Manure Management Plans
  - 2) Use PaOneStop software to for farm mapping and plan design
  - 3) Perform site visits to determine measures needed to achieve regulatory compliance
  - 4) Participate in outreach activities and assist with grant implementation on farms

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Bachelor Degree in Natural Sciences, Environmental Resources Management, Environmental Science, or a closely related environmental field **or** equivalent experience
- Knowledge of soils, hydrology, agriculture, geography, ecology, and natural resources
- Knowledge of **or** ability to learn state regulations, policies, and guidelines as they relate to Chapter 102 Erosion and Sediment Control, Chapter 105 Water Obstruction and Encroachment Permits, and Chapter 91 and 92 Clean Streams Law regulations
- Ability to read and understand construction plans and maps preferred
- Experience in Microsoft Programs and GIS/ArcView
- Must be able to perform routine duties without direct supervision both in an office and field setting
- Must be able to effectively communicate verbally and in writing
- Other duties performed as assigned. The Huntingdon County Conservation District reserves the right to add or change the duties of this job description at any time.

**PHYSICAL DEMANDS:** This position requires walking and traversing all types of terrain in all weather conditions

**ACCOUNTABILITY:** The E&S Technician reports directly to the District Manager and ultimately to the HCCD Board of Directors

**ADDITIONAL REQUIRMENTS:** Possess a valid motor vehicle operator's license. Personal vehicle use is required and will be reimbursed at the applicable state rate.