

Spring 102/105 Basic Technical Training

Wyndham Garden State College, Boalsburg, PA

March 16-19, 2020

This training was funded through a grant from the PA Department of Environmental Protection and made possible through the cooperation of the PA Association of Conservation Districts and Pennsylvania's conservation districts.

TARGET AUDIENCE

This training is designed for conservation district technicians and DEP employees who are new or relatively new to their position, have never taken a similar training, would like a refresher, would like guidance and skill enhancement for field inspections

COURSE CONTENT

This intensive four-day training is open only to conservation district staff and DEP employees. The training will take participants through the fundamentals of plan reviews and proper inspections using rigorous class instruction, as well as an introduction to Chapter 105 as it pertains to all conservation districts, regardless of delegation. Participants may attend any or all days, but attendance at all four days is recommended, particularly for new technicians.

PREREQUISITES

102/105 Basic Technical Training has two parts:

1. Online - prerequisites to be completed via the Clean Water Academy
2. In-class - sessions taking place March 16-19, 2020

Participants must complete the prerequisite courses in the Clean Water Academy (DEP's new online learning system) prior to attending Basic Technical Training. Once you're registered for the training, DEP will enroll you in the appropriate CWA courses. If you have any questions or concerns about these requirements, please contact Molly Burns with PACD at mburns@pacd.org.

CERTIFICATES OF COMPLETION

Participants who complete all prerequisite courses in the Clean Water Academy AND complete all four days of Basic Technical Training will receive a certificate of completion via email after the in-person training component.

REGISTRATION FEES

Participant registration fees are waived. Funding is provided through a grant from the PA Department of Environmental Protection.

LODGING INFORMATION

Registrants are responsible for making their own overnight reservations.

Wyndham Garden State College
310 Elks Club Road
Boalsburg, PA 16827

Reservation Phone Number: 814.808.2231
Group Code: PACDMARCH20
Group Rate: \$101.00 plus tax

Be sure to make your reservation before the room block expires on February 15, 2020

[Click here](#) for directions in Google Maps

LODGING AND MILEAGE REIMBURSEMENT

A travel and lodging reimbursement form will be emailed before the training and must be submitted by each district for reimbursement after the training concludes. PACD will reimburse conservation districts for **up to four nights** of lodging at the group rate for each participant. PACD will reimburse conservation districts **up to \$300 per district** for travel to and from the training at the state mileage reimbursement rate.

MEALS

A morning break, lunch, and afternoon break will be provided. In addition, the Wyndham provides a complimentary breakfast buffet for overnight guests. Dinner is not provided.

EVENT CONTACT

Molly Burns | PA Association of Conservation Districts | 717-238-7223 x110 | mburns@pacd.org

REGISTRATION DEADLINE

The last day to register is February 28, 2020.

HOW DO I SIGN UP?

STEP 1. Create an account in Clean Water Academy (CWA)

If you already have an account, skip Step 1 and go to Step 2.

1. Use this link to go to the CWA:
<https://pacleanwateracademy.remote-learner.net/login/index.php>
2. Click the *Create new account* button and follow the instructions to create an account.
3. You will receive an email with a link to confirm your email. If you don't see the email, please check your spam folder.
4. Once a CWA administrator approves your account, you will receive an email confirmation. This may take a few days.

STEP 2. Register for the training event(s)

1. Use this link to take you to the course page:
<https://pacleanwateracademy.remote-learner.net/course/view.php?id=189>
2. If you receive a message stating *This course is unavailable to learners*, it is because you are not logged in to the CWA. Log in at the top right of the screen and you will be automatically redirected to the course page.
3. Scroll down to *Part 1: Sign Up* and sign up for **each day** you plan to attend. Basic attendees are strongly encouraged to attend all four days. **It is important that you sign up for each day.**
4. Complete *Part 2: Registration Questions* to finish registering for the course.

STEP 3. Enroll and Complete the Prerequisite Course

Registrants will need to complete the prerequisite coursework. Once you have registered for the training, contact Nick Yeagy at nyeagy@pacd.org to enroll in the prerequisite courses.

Questions?

For Clean Water Academy questions contact Nick Yeagy at nyeagy@pacd.org.

For all other questions contact Molly Burns at mburns@pacd.org.