



**COUNTY OF YORK**  
invites applications for the position of:

## **Ag Resource Conservation Specialists 2**

**SALARY:** \$39,940.27 Annually

**DEPARTMENT:** Conservation District

**OPENING DATE:** 02/04/20

### **POSITION SUMMARY:**

Provide technical assistance to landowners and operators to accelerate the implementation of conservation and nutrient plans, the installation of Best Management Practices (BMPs), and related technical needs under the Chesapeake Bay Program (CBP), and the State Nutrient Management Act, Ag Preservation Program and various state & federal Ag programs, working with the USDA, Natural Resources Conservation Service (NRCS), York field office. Assist with the implementation of the Nutrient Management Act Program delegation agreement with the State Conservation Commission and required outputs. Develop a working knowledge of the REAP program and assist in the verification responsibilities.

This position functions with considerably more independence than the Ag Resource Conservationist Specialist I position.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Perform all duties related to technical assistance to landowners for Best Management Practice (BMP) implementation including, I&E, survey, design, layout, construction oversight and recommendation for certification per NRCS job approval authority.
- Data collections through farm visits, county statistics and other sources to assist directors with prioritization and ranking of applications for CBP assistance.
- Promote the District's cooperator assistance program through landowner contacts.
- Must obtain and/or maintain Public Review Nutrient Management Act (NMA) Certification.
- Perform nutrient management plan reviews and recommend appropriate action be taken by the District Board.
- Develop before and after nutrient management information in order to develop nutrient management plans, using the PA Manure Management Manual.
- Become familiar with the Chesapeake Bay Program administration manual and forms utilized.
- Develop applications for the Clean Water Farm Awards program.
- Coordinate with PA DEP, Nutrient Specialist with regard to program reporting and tracking.
- Apply for and administer special project grants related to nutrient management and resource conservation.
- Perform duties and responsibilities with PA Nutrient Management Program delegation, including but not limited to plan reviews and approvals, status review, program reporting and other administrative duties.
- Develop and update methods and procedures or program operation and computer record keeping.
- Promote program participation of landowners with critical nutrient management, soil erosion, and animal waste management problems.
- Train landowners with manure spreader calibration, and soil and manure sampling techniques.
- Participate in continuing educational programs.
- Attend training sessions, regional and state meetings as assigned.
- Communicate and become familiar with cooperating agency personnel and functions.
- Assist the District Office with special events as requested such as Envirothon, displays, Seedling Sale, etc. Serve on committees as assigned.
- Complete weekly activity sheets, monthly reports to Board and assist with various program-reporting elements.

- Must develop and maintain and Individual Development Plan to provide skill development/enhancement and guide training needs.
- Works beyond normal working hours and on weekends when necessary.
- Apply for and administer special project grants related to nutrient management and resource conservation.
- Assist E&S staff with agricultural complaints and plan reviews.
- Attend when requested, monthly Conservation District's Board of Directors meeting.
- Other reasonable duties as assigned by Supervisor.

## **ESSENTIAL REQUIREMENTS:**

### EDUCATION and EXPERIENCE

- Bachelor of Arts or Science Degree in Agriculture, Agronomy, Environmental Resources Management or related field or equivalent combination of experience, education and training.
- This position requires a minimum 2 years of experience as a Resource Conservation Specialist I, Nutrient Management Planning Certification or Apprentice Planner Certification or equivalent related job experience.
- Must have a working knowledge of the State Nutrient Management Law and the ability to provide leadership and coordinate performance to accomplish all required outputs in the delegation agreement with the State Conservation Commission (SCC) through the PA DEP. Experience working with the USDA, NRCS in development and implementation of conservation systems which would include an awareness of Natural Resource Conservation planning techniques.

### LICENSING and SKILLS

- Must possess a PA driver's license and clean driving record.
- Must obtain Apprentice Planner Certification and continue training for Certified Conservation Planner.
- Knowledge and understanding of computer operation including Microsoft Word, Excel, Outlook, and Access as well as Arc View, CADD and other necessary computer software applications.
- Be proficient with technical aspects of planning, design, implementation and construction oversight & certification of Best Management Practices (BMPs).
- Be knowledgeable of Biosolids & Ag Preservation programs and provide technical support.
- Knowledge of algebra, geometry, and trigonometry.
- Familiarity with agronomy and dynamics of farming.
- Skill in numerical and verbal reasoning.
- Ability to read and interpret technical literature, engineering plans, blue prints and tables.
- Ability to perceive mechanical, physical, and spatial relationships.
- Knowledge of soils and the use of soil survey.
- Ability to work independently and as a member of the office team.
- Ability to learn land survey techniques used in design and implementation of Best Management Practices. Perform construction certification of BMPs.
- Ability to communicate effectively verbally and in writing to a wide range of individuals.
- Able to operate equipment including digital cameras, audiovisual equipment, survey equipment and basic office equipment (copier, fax, telephone).
- As a condition of continuing employment, the individual must be able to obtain a cell phone service contract by the end of their probationary period. This position requires using a cell phone for relaying pertinent information and assessing the location and safety of staff while in the field. (A stipend will be provided by the County to help offset the monthly expense).

APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.yorkcountypa.gov>

Position #0111  
 AG RESOURCE CONSERVATION SPECIALISTS 2  
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28 East Market Street Room 210  
 York, PA 17401-1586  
 717-771-9214

[hr\\_applicants@yorkcountypa.gov](mailto:hr_applicants@yorkcountypa.gov)