

**PACD District Employees Committee  
Zoom Meeting  
July 10, 2020  
10:00AM**

**Minutes**

**Welcome and Roll Call**

Chairwoman Sandy Thompson welcomed everyone and called the meeting to order at 10am.

*Committee members in attendance:* Sandy Thompson, McKean County; Mike Price, Beaver County; Jamie Knecht, Wayne County; Gretchen Schatschneider, Bucks County; Holly Kaplan, Lehigh County,

*Guests in attendance:* Amy Brown, PACD; Brenda Shambaugh, Nick Yeagy, PACD; Adam McClain, Adams County; Nancy Corbin, Columbia County; Paul Irwin, Allegheny County, Sharon Pletchan, Northampton County.

**Minutes of Previous Meeting**

The minutes of the previous meeting were emailed for review.

*It was moved by Gretchen Schatschneider and seconded by Mike Price to approve the minutes of the January 22, 2020, meeting. Motion carried.*

**Diversity, Equity & Inclusion (DEI) Survey**

Sandy Thompson reported on the on-going Diversity, Equity and Inclusion survey that Doug Beri and Sandy Thompson are working on for the Committee. She also mentioned that Oregon has a website that has some great information the committee could look at to reference.

**Conservation District Training Opportunities – PACD**

Amy Brown, PACD program manager shared information on training opportunities coordinated by PACD and Leadership Development. This list shows all the new dates for any trainings that had been postponed due to COVID, plus, the 2021 trainings.

**Identify and Assess district staff needs**

Gretchen Schatschneider discussed the wetland delineation email that went out to managers this week. She mentioned there was a lot of interest from the districts and would like PACD to pursue this training. Brenda Shambaugh, PACD Executive Director, noted that NRCS puts this training on every year, but was cancelled this year due to COVID. She also stated PACD will work with NRCS to coordinate that training for free or a minimal cost.

Sandy Thompson mentioned her involvement with the National Conservation District Employees Association (NCDEA) and mentioned a blog for the others to join NCDEA.groups.io. She will also be gathering outreach/educational information being conducted by PA Districts with other Districts across the nation.

Sandy Thompson announced this was her last meeting as Chairman, but, would like to continue as a staff committee member if possible. Jamie Knecht, Wayne County Conservation District, volunteered to be the next Chairman. Thank you Sandy for all your years of service on this committee.

**Adjourn**

*It was moved by Jamie Knecht and seconded by Mike Price to adjourn the meeting. Motion carried.*

The meeting was adjourned at 10:33 AM.