



January 11, 2023

TITLE: Conservation Technician

LOCATION: Bradford County Conservation District
Stoll Natural Resource Center
200 Lake Road, Suite E
Towanda, PA 18848

SALARY: \$35,000/year

REQUIREMENTS: Graduation from a college or university of recognized standing in natural resource management or job-related field; or any equivalent combination of experience and training which provides the required knowledge, skills and abilities. Excellent communication and time management skills are required. Candidate must pass certification requirements in erosion and sedimentation pollution control under the National Institute for Certification in Engineering Technologies (NICET), Level II, within one year of employment. Must have own reliable transportation and possess valid driver's license.

Interested individuals should apply at the Bradford County Human Resources Office, 301 Main Street, Towanda, PA or contact thurstona@bradfordco.org.

Application deadline is January 27, 2023.

CONSERVATION TECHNICIAN

GENERAL STATEMENT OF DUTIES: The purpose of this position is to provide permitting assistance and educational outreach to the regulated community, review permit application submissions, resolve complaints through voluntary compliance efforts, complete regular earth disturbance site inspections and assist in all other delegated Chapter 102 and Chapter 105 activities.

DISTINGUISHING FEATURES OF THE CLASS:

The Conservation Technician manages activities relating to conservation of soil, water and wetland resources through communication with landowners, developers, engineers, contractors and others for the purpose of encouraging the development and implementation of best management plans and permit application submissions. This position involves responses to, and investigation of natural resource problems including violations of Chapter 102 and 105 regulations. The technician will seek solutions to those problems through coordination with local, State and Federal resource management and regulatory agencies when necessary. This position is responsible for the development and delivery of technical educational outreach programs seeking to inform Bradford County residents, contractors, engineers, developers, foresters, municipal officials, schools, youth and citizen groups, organizations, etc. concerning various Chapter 102 and 105 topics. The work is performed as part of a technical delivery team under the guidance of a Technical Team Leader, 102/105 Program Manager and immediate supervision of the Conservation District Manager.

EXAMPLES OF WORK (Illustrative only):

- ✓ Implement Level II of the PA Dept. of Environmental Protection Erosion and Sedimentation Pollution Control (Chapter 102) Program through regulatory assistance and educational outreach programs, construction plan and permit termination reviews, pre-construction meeting attendance, periodic inspection of earth moving operations, data entry following inspections, complaint site inspections with the goal of obtaining voluntary compliance as well as record keeping for possible legal compliance and professional testimony.
- ✓ Implement Level II of the PA Dept. of Environmental Protection Dams, Waterways and Wetlands (Chapter 105) Program through regulatory assistance and educational outreach programs, permit application reviews, inspection of proposed pond/lake, wetland, stream and floodway encroachment sites, complaint site inspections with the goal of obtaining voluntary compliance as well as record keeping for possible legal compliance and professional testimony.
- ✓ Provide technical guidance and assistance to landowners seeking to obtain necessary general and any other applicable permits under the Chapter 105 Program for their project(s) through requested site inspections, organization of pre-application meetings and aid in properly completing the required forms.
- ✓ Assist with other Chapter 102/105 and/or District activities when necessary and as time allows.

- ✓ Assist with the realization of Conservation District programs related to the carrying out of the objectives of the District's Long Range Plan, Strategic Plan and Annual Work Plan as assigned.
- ✓ Maintain a daily log.
- ✓ Compile monthly and quarterly reports.
- ✓ Attend all required DEP trainings and work cooperatively with District, DEP Regional/Central staff as well as representatives of local, state and federal entities, as necessary, to effectively perform the duties listed above.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:

Some professional knowledge of natural resources and their conservation and management practices. Must have practical experience in agriculture, forestry, stream morphology, and construction. Must be able to demonstrate abilities in public relations, writing, record keeping and reporting, map reading and interpretation, blueprint and construction plan reading and analytical problem solving. Must have a valid driver's license and own reliable transportation. Must be physically able to travel to and access construction sites, remote field sites and other locations, including those in rough terrain during inclement weather for the purpose of visually inspecting sites, sampling environmental parameters, and taking physical survey information

REQUIRED EXPERIENCE AND TRAINING:

Graduation from a college or university of recognized standing in natural resource management or job-related field; or any equivalent combination of experience and training which provides the required knowledge, skills and abilities. Candidate must pass certification requirements in erosion and sedimentation pollution control under the National Institute for Certification in Engineering Technologies (NICET), Level II, within one year of employment. Continued employment and salary increases will be contingent upon successful certification and continued professional development as outlined in an annually prepared individual development plan.