**Pennsylvania Association of Conservation Districts, Inc.
Ag Plan Reimbursement Program Final Report**

**Attachment D**

**ATTACHMENT E**

**Grant Number:**

**Grant Recipient (County CD):**

**Conservation District EIN#:**

**Project Contact:**

*The final report is due to PACD within 30 days of the project end date. The conservation district operations costs and the lesser of $1,500 or 80% of the plan costs will be disbursed after review and approval of this final report. Maximum reimbursement amount of $6,000 per landowner/operator.*

Please be sure to attach a copy of the planner’s invoice. Plan data will be entered into the Practice Keeper database before reimbursement.

Date entered into PK: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Landowner Information:**

Landowner/Operator:

Farm Name:

County:

Planner Name/Company:

Which watershed is the property located? [ ] Chesapeake Bay

 [ ] Delaware

 [ ] Ohio **Reimbursement Request**

Plan Development

|  |  |
| --- | --- |
| **Expenditures:** |  |
| **Please indicate for which plan(s) reimbursement is requested** | **Date Developed** | **Amount Invoiced by Planner** | **Amount eligible for reimbursement** *(Maximum is lesser of $1,500 per plan or 80% of cost. Maximum $6,000 per landowner/operator)* |
| Manure Management Plan |  |  |  |
| Ag E&S Plan |  |  |  |
| Nutrient Management/590 Plan |  |  |  |
| Conservation Plan |  |  |  |
| **Total**  |  |  |  |

Other: Please provide an itemization of expenses. DO NOT SEND RECEIPTS. Keep them with your financial records, in case of an audit.

|  |  |
| --- | --- |
| Education and Outreach |  |
| Data Entry |  |
| Reporting |  |
| Office Supplies (checks, postage, printing, etc.) |  |
| **Total** |  |

|  |  |
| --- | --- |
| **TOTAL REIMBURSEMENT REQUEST** |  |

*All checks will be issued to the conservation district office. By signing this final report, you certify that the information provided is to the best of your knowledge and that manure management plans and Ag E&S plans are administratively complete, nutrient management plans are administratively complete and approved by the SCC or conservation district, and conservation plans are administratively complete and approved. All plan data must be entered into Practice Keeper.*

*You also certify that staff time being reimbursed was solely for the PACD Ag Plan Reimbursement Program.*

 *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

***Authorized Conservation District***

***Representative (printed)***

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***Authorized Conservation District Date***

***Representative (signed)***

For PACD use:

Cost of Plan(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Match amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Percent Match: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL reimbursement: \_\_\_\_\_\_\_\_\_\_\_\_\_

Plan Development: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Operations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_